

Aggregate Verification Group (V5)

Dependent Student

Your FAFSA was selected for the **AGGREGATE VERIFICATION GROUP**. If you are a tax filer, you must verify your household size, number in college, adjusted gross income, U.S. income tax paid, untaxed portions of IRA distributions, untaxed portions of pensions, IRA deductions and payments, tax-exempt interest income and education credits. For those who are not tax filers you must verify your/your parent(s) income earned from work, household size and number in college. In addition to the above you, the student, must also verify high school completion status and complete the Identity/Statement of Educational Purpose.

In order to be considered for federal financial aid you must **COMPLETE** the attached **FORMS and provide any additional documents**. If you have any questions or would like assistance contact us at 1-800-2-WE-WORK or 570-702-8914.

Please refer to the **Additional Information and Instructions** page for additional instructions, how to obtain tax information and helpful tips.

WE LOOK FORWARD TO SEEING YOU ON CAMPUS.

Sincerely,

Financial Aid Office
(V5)DC17

Aggregate Verification Group (V5) – Dependent Student
2018-2019 IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE

Last Name	First Name	Social Security Number	Student ID
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EITHER:

- The student must appear **IN PERSON** at Johnson College Financial Aid Office to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver’s license, or other state-issued ID, or passport. Johnson College will maintain a copy of the student’s photo ID that is annotated with the date it was received and the name of the official at Johnson College authorized to collect the student’s ID. In addition, the student must sign, in the presence of Johnson College’s financial aid official, the **Statement of Educational Purpose** below.

OR:

- If the student is unable to appear in person at the Johnson College Financial Aid Office to verify his or her identity, the student must provide:
 1. A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver’s license, other state-issued ID, or passport; **AND**
 2. The **original** notarized **Statement of Educational Purpose** provided below. **Faxes and scanned copies are NOT acceptable.**

Statement of Educational Purpose	
I certify that I _____ am the individual signing this	
Print Student’s Name	
Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for education purposes and to pay the cost of attending Johnson College for 2018-2019.	
_____	_____
Student Signature	Date

Notary’s Certification of Acknowledgement (only needed when student is unable to appear I person at Johnson College)	
State of _____ City/County of _____	
on _____, before me _____	
personally appeared, _____, and provided me on basis of satisfactory evidence	
of identification _____.	
Type of government-issued photo ID provided to be the above-named person who signed the foregoing instrument	
Witness my hand and official seal _____ Seal	
My Commission expires on (date) _____	

For Office Use Only: Attach photocopy of ID after verifying identity.	
Document Used _____	Document Expiration Date _____
Date Received _____	Johnson College Official _____

Aggregate Verification Group (v5) – Dependent Student
2018-2019 VERIFICATION OF HIGH SCHOOL COMPLETION STATUS

If the student is unable to obtain the documentation listed below, or the student has already submitted this documentation for the purpose of admission, he or she **must** contact the financial aid office.

- A copy of the student's high school diploma.
- A copy of the student's final official high school transcript that shows the date when the diploma was awarded.
- A copy of the student's General Educational Development (GED) certificate or GED transcript.
- An academic transcript that indicates the student successfully completed at least a two-year program that is acceptable for full credit toward a bachelor's degree.
- If the student was home schooled and your state law requires you to obtain a secondary school completion credential for homeschool, (other than a high school diploma or its recognized equivalent), a copy of that credential.
- If the student was home schooled and your state law does not require a homeschooled student to obtain a secondary school completion credential (other than a high school diploma or its recognized equivalent), a transcript or the equivalent, signed by the student's parent or guardian, that lists the secondary school courses the student completed and documents the successful completion of a secondary school education in a homeschool setting.

**Aggregate Verification Group Forms (V5)
2018-2019 – Dependent Student**

Incomplete forms will be returned.

STUDENT INFORMATION

Student Last Name	Student First Name	Social Security Number	JC Student ID
Permanent Address		City/State/Zip	
Home Phone	Cell Phone	Email Address	
<u>Marital Status</u>			
STUDENT:		PARENT(s)	
<input type="checkbox"/> I am single	<input type="checkbox"/> I am married/remarried	<input type="checkbox"/> Never married	<input type="checkbox"/> Married/remarried
<input type="checkbox"/> I am separated	<input type="checkbox"/> I am divorced or widowed	<input type="checkbox"/> Divorced or separated	<input type="checkbox"/> Widowed
		<input type="checkbox"/> Unmarried and both parents living together	

FAMILY INFORMATION – please check appropriate box and fill in grid below

You MUST include:

- Yourself, your Parent(s) and step-parent(s) even if you do not live with your parents.
- Your parents' dependent children, if your parents will provide more than half of their support between July 1, 2018 and June 30, 2019 even if they do not live with them.
- Other people if they now live with your parents, your parents provide more than half of their support and will continue to do so from July 1, 2018 and June 30, 2019.
- Identify the people in your parents' household who will be college students between from July 1, 2018 and June 30, 2019. Do not include the college your parents are attending.

*A student is considered dependent if he/she **was required** to provide parental data on the FAFSA. If you're not sure whether you are a dependent student, go to www.studentaid.gov/fafsa/filling-out/dependency

#	Full Name	Age	Relationship to student	Name of College or University attending (if at least ½ time during 2018-2019)
1			<i>Self</i>	<i>Johnson College</i>
2				
3				
4				
5				
6				
7				
8				
9				

If you need more space, attach a separate page that includes your name and Social Security Number at the top.

STUDENT Tax Transcript & Income Information - Year 2016

The instructions in this section apply to the **student**.

Instructions: Check the box below that applies. You **MUST** provide the documentation requested.

- Used the IRS DRT in FAFSA on The Web (FOTW) to transfer **2016** IRS income tax return information into the FAFSA.
- Unable or chooses not to use the IRS DRT in FOTW, and instead will provide the school with a **2016** IRS Tax Return Transcript (see Additional Information and Instructions).
- Did not file a federal tax return in 2016 because:
 - I had no income earned from work in **2016**.
 - Earned income but, according to IRS Publication 17, am not required to file an income tax return. Please attach all W-2s and/or 1099 from earned income.

By signing this form, I certify that I have not and am not required to file an income tax return.

PARENT Tax Transcript & Income Information – Year 2016.

The instructions in this section apply to the **parent(s) of a dependent student**.

Instructions: Check the box below that applies. You **MUST** provide the documentation requested.

- Used the IRS DRT in FAFSA on The Web (FOTW) to transfer **2016** IRS income tax return information into the FAFSA.
 - Unable or chooses not to use the IRS DRT in FOTW, and instead will provide the school with a **2016** IRS Tax Return Transcript(s).
 - Did not file a federal tax return in **2016**. You must obtain the *IRS Verification of Non-filing Letter* indicating that you did not file and were not required to file. If you worked in 2016 you must provide copies of all W-2s or 1099s and list on the attached *Earned Wages* section of this form.
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CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. If asked, you will agree to provide information that will verify the accuracy of information provided. The secretary of education has the authority to verify information reported on the FAFSA with the IRS and other agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison or both.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

(Signature required by a parent who is LISTED on the FAFSA for dependent student)

Earned Wages

Student

Name	Employer's Name	Amount Earned in 2016	W-2 attached?
1		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
2		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
3		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total Amount of Income Earned From Work		\$	

If you need more space, attach a separate page that includes your name and Social Security Number at the top.

Parent(s)

Name	Employer's Name	Amount Earned in 2016	W-2 attached?
1		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
2		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
3		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
4		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
Total Amount of Income Earned From Work		\$	

If you need more space, attach a separate page that includes your name and Social Security Number at the top.

Asset Information

Student

Cash, checking, savings	\$
Net worth of investments	\$
Net Worth of business (over 100 employees)	\$

Parent(s)

Cash, checking, savings	\$
Net worth of investments	\$
Net worth of business (over 100 employees)	\$

Retirement Account Rollover

Did you or your parent(s) report a rollover to a retirement account on your 2016 tax return?

Student – yes Parent(s) – yes

CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. If asked, you will agree to provide information that will verify the accuracy of information provided. The secretary of education has the authority to verify information reported on the FAFSA with the IRS and other agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison or both.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____

(Signature required by a parent who is LISTED on the FAFSA for dependent student)

ADDITIONAL INFORMATION AND INSTRUCTIONS

- WRITE YOUR NAME, SOCIAL SECURITY NUMBER and/or STUDENT ID on each page of this form along with any requested documents.
- The law says that, before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and/or a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, **contact us as soon as possible so that your financial aid will not be delayed.**

~~~~~ Tax Transcript Information ~~~~~

IRS Tax Return Transcript AND Non-filing Letter may be obtained through:

- Get Transcript by MAIL – Go to www.irs.gov and click Get My Tax Record, then click “Get Transcript by MAIL”.
- Get Transcript ONLINE – Go to www.irs.gov and click Get My Tax Record, then click “Get Transcript ONLINE”.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

Tax Filers

- Request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- If you (and your spouse) or your parents filed separate IRS income tax returns, all **Tax Return Transcripts** must be provided.

Non-Filers

- Select “Verification of Non-filing Letter”

Amended Returns

- A **2016 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; **and**
- A signed copy of the 2016 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS

Return form, along with any requested documentation, to the Financial Aid Office:

Mail: Johnson College, 3427 North Main Ave Scranton, PA 18508 (Attn: Financial Aid)

Fax: 570-348-2181 (Attn: Financial Aid) **In person:** Richmond Hall, Room 106 or 107

Acronyms

FAFSA – Free Application for Federal Student Aid
www.fafsa.gov

ED – Department of Education

JC ID – Johnson College Student ID Number

W-2 or 1099 – Wage and/or earning statements

FOTW – FAFSA on The Web www.fafsa.gov

IRS – Internal Revenue Service www.irs.gov

SSN – Social Security Number

FSA – Federal Student Aid www.fsa.ed.gov