

## Standard Verification Group (V1) Independent Student

Your FAFSA was selected for the **STANDARD VERIFICATION GROUP**. If you are a tax filer, you must verify your household size, number in college, adjusted gross income, U.S. income tax paid, untaxed portions of IRA distributions, untaxed portions of pensions, IRA deductions and payments, tax-exempt interest income, education credits, SNAP benefits (if listed on the FAFSA), and child support paid. For those who are not tax filers you must verify your/your parent(s) income earned from work, household size, number in college, SNAP benefits, child support paid. In addition to the above you, the student, must also verify high school completion status and complete the Identity/Statement of Educational Purpose.

In order to be considered for federal financial aid you must COMPLETE the attached **FORMS and provide any additional documents**. If you have any questions or would like assistance contact us at 1-800-2-WE-WORK or 570-702-8914.

Please refer to the **Additional Information and Instructions** page for additional instructions, how to obtain tax information and helpful tips.

WE LOOK FORWARD TO SEEING YOU ON CAMPUS.

Sincerely,

*Financial Aid Office*  
(V1)DC17

**Standard Verification Group Forms (V1)  
2018-2019 – Independent Student**

Incomplete forms will be returned.

**STUDENT INFORMATION**

Student Last Name	Student First Name	Social Security Number	JC Student ID
Permanent Address		City/State/Zip	
Home Phone	Cell Phone	Email Address	
<u>Marital Status</u>			
STUDENT:			
<input type="checkbox"/> I am single	<input type="checkbox"/> I am married/remarried		
<input type="checkbox"/> I am separated	<input type="checkbox"/> I am divorced or widowed		

**FAMILY INFORMATION – please check appropriate box and fill in grid below**

You MUST include:

- Yourself and your spouse, if married
- Your dependent children, if you will provide more than half of their support between July 1, 2018 and June 30, 2019 even if they do not live with you.
- Other people if they now live with you, you provide more than half of their support and will continue to do so between July 1, 2018 and June 30, 2019.
- Identify the people in your household who will be college students between July 1, 2018 and June 30, 2019.

*\*A student is considered dependent if he/she **was required** to provide parental data on the FAFSA. If you're not sure whether you are a dependent student, go to [www.studentaid.gov/fafsa/filling-out/dependency](http://www.studentaid.gov/fafsa/filling-out/dependency)*

Full Name	Age	Relationship to student	Name of <u>College or University</u> attending (if at least ½ time during 2018-2019)
1		<i>Self</i>	<i>Johnson College</i>
2			
3			
4			
5			
6			
7			

*If you need more space, attach a separate page that includes your name and Social Security Number at the top.*

## STUDENT Tax Transcript & Income Information - Year 2016

The instructions below apply to the **student and spouse, if the student is currently married.**

~~~~~ See last page for instructions to obtain an IRS Tax Return Transcript ~~~~~

**Instructions:** Check the box below that applies. You **MUST** Provide the documentation requested.

- Used the IRS DRT in **FAFSA on The Web (FOTW)** to transfer **2016** IRS income tax return information into the FAFSA.
  - Unable or chooses not to use the IRS DRT in FOTW, and instead will provide the school with a **2016** IRS Tax Return Transcript(s).
  - Did not file a federal tax return in **2016**. You must obtain the *IRS Verification of Non-filing Letter* indicating that you did not file and were not required to file. If you worked in 2016 you must provide copies of all W-2s or 1099s.
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## CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. If asked, you will agree to provide information that will verify the accuracy of information provided. The secretary of education has the authority to verify information reported on the FAFSA with the IRS and other agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison or both.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

## Earned Wages Worksheet

Student (and Spouse, if married)

| Name                                    | Employer's Name | Amount Earned in 2016 | W-2 attached?                                            |
|-----------------------------------------|-----------------|-----------------------|----------------------------------------------------------|
| 1                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Total Amount of Income Earned From Work |                 | \$                    |                                                          |

*If you need more space, attach a separate page that includes your name and Social Security Number at the top.*

## Asset Information

Student (and Spouse, if married)

|                                            |    |
|--------------------------------------------|----|
| Cash, checking, savings                    | \$ |
| Net worth of investments                   | \$ |
| Net worth of business (over 100 employees) | \$ |

## Retirement Account Rollover

Did you report a rollover to a retirement account on your 2016 tax return?

Yes

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Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

### ADDITIONAL INFORMATION AND INSTRUCTIONS

- WRITE YOUR NAME, SOCIAL SECURITY NUMBER and/or STUDENT ID on each page of this form along with any requested documents.
- The law says that, before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and/or a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, **contact us as soon as possible so that your financial aid will not be delayed.**

#### ~~~~~ Tax Transcript Information ~~~~~

IRS Tax Return Transcript AND Non-filing Letter may be obtained through:

- Get Transcript by MAIL – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript by MAIL”.
- Get Transcript ONLINE – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript ONLINE”.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

#### Tax Filers

- Request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- If you (and your spouse) or your parents filed separate IRS income tax returns, all **Tax Return Transcripts** must be provided.

#### Non-Filers

- Select “Verification of Non-filing Letter”

#### Amended Returns

- A **2016 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; **and**
- A signed copy of the 2016 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS

Return form, along with any requested documentation, to the Financial Aid Office:

**Mail:** Johnson College, 3427 North Main Ave Scranton, PA 18508 (Attn: Financial Aid)

**Fax:** 570-348-2181 (Attn: Financial Aid) **In person:** Richmond Hall, Room 106 or 107

#### Acronyms

**FAFSA** – Free Application for Federal Student Aid  
[www.fafsa.gov](http://www.fafsa.gov)

**ED** – Department of Education

**JC ID** – Johnson College Student ID Number

**W-2 or 1099** – Wage and/or earning statements

**FOTW** – FAFSA on The Web [www.fafsa.gov](http://www.fafsa.gov)

**IRS** – Internal Revenue Service [www.irs.gov](http://www.irs.gov)

**SSN** – Social Security Number

**FSA** – Federal Student Aid [www.fsa.ed.gov](http://www.fsa.ed.gov)