



Gramm-Leach-Bliley Act

VENDOR LETTER OF UNDERSTANDING

This letter states the understanding Johnson College and [Service Provider Name] _____ have reached concerning information about individuals, whether actual customers of Johnson College or not, provided by Johnson College to [Service Provider Name] _____ or to which [Service Provider Name] _____ has access in the course of providing services to Johnson College, including but not limited to names, addresses, social security numbers, personal data, demographic data, financial and transaction information ("customer information").

[Service Provider Name] _____ agrees to implement appropriate measures including the establishment and maintenance of policies, procedures, and technical, physical, and administrative safeguards, designed to ensure the security and confidentiality of the customer information, protect against reasonably foreseeable threats or hazards to the security or integrity of such information and protect against unauthorized access to or use of such information.

[Service Provider Name] _____ will notify Johnson College promptly upon discovery of any possible loss, unauthorized disclosure or unauthorized use of any customer information.

Please indicate your agreement to these terms by signing and dating below and returning this Letter to

[Print Recipients Name] _____.

Signature

Title

[Service Provider Name] _____

[Service Provider Address] _____

Date