

**PARENT NON-FILING STATEMENT**  
**2023 – 2024 ACADEMIC YEAR**

*The instructions and certifications below apply to the parent. Complete this section if the parent will not file and is/are not required to file a 2021 income tax return with the IRS. COMPLETE ALL SECTIONS & ATTACH DOCUMENTATION*

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_

Parent Name: \_\_\_\_\_ *If both parents are non-filers please complete one form per parent.*

A. Please check one

☐ Not required to file a Federal Tax Return for 2021 due to unemployment.

Or

☐ not required to file a Federal Tax Return for 2021 because earnings were less than the minimum requirements. IRS Publication 17: Filing Requirements for Most Taxpayers

**\*PLEASE ATTACH ALL W-2(s) FROM EACH EMPLOYER**

Please list each employer and amounts earned and attach all employers W-2 forms. If additional space is needed, please attach additional sheet.

Name (student/spouse)	Employer's Name	Amount Earned	W-2 attached?
2		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
3		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
4		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

B. Please check all untaxed income received in 2021, if source is not listed please write in benefit received. You must include all benefits received by student and, if applicable, spouse.

☐ Social Security Benefits

☐ WIC

☐ TANF

☐ SNAP (formerly food stamps)

☐ Other \_\_\_\_\_

☐ Other \_\_\_\_\_

C. Please list the source(s) and amount of all any income or support received during the 2021 year

Name	Source	Amount Received
1		\$
2		\$
3		\$

Certification and Signatures:

I certify that all the information on this form is correct and complete.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent Signature

\_\_\_\_\_  
Date

D. In addition to the completed form you will need to submit a non-filing letter from the IRS.  
Instructions are below

**IRS Tax Non-filing Letter** may be obtained through:

- Get Transcript by MAIL – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript by MAIL”.
- Get Transcript ONLINE – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript ONLINE”.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

**Non-Filers**

- Select “Verification of Non-filing Letter”

**Return this form and all W2s/1099 and the IRS to: Financial Aid Office, Johnson College, 3427 N. Main Avenue, Scranton, PA 18508**