

# STUDENT NON-FILING STATEMENT

## 2023 - 2024 ACADEMIC YEAR

The instructions and certifications below apply to the student. Complete this section if you, the student, will not file and are not required to file a 2021 income tax return with the IRS. **COMPLETE ALL SECTIONS**

Student Name: \_\_\_\_\_ ID: \_\_\_\_\_

Please check one

- ☐ I was not required to file a Federal Tax Return for 2021 as I was not employed.
- Or
- ☐ I was not required to file a Federal Tax Return for 2021 because my earnings were less than the minimum requirements. IRS Publication 17: Filing Requirements for Most Taxpayers

### \*PLEASE ATTACH ALL W-2(s) FROM EACH EMPLOYER

Please list each employer and amounts earned and attach all employers W-2 forms. If additional space is needed, please attach additional sheet.

Name	Employer's Name	Amount Earned	W-2 attached?
1		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
2		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
3		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No
4		\$	<input type="checkbox"/> Yes <input type="checkbox"/> No

A. Please check all untaxed income received in 2021, if source is not listed please write in benefit received. You must include all benefits received by student.

- ☐ Social Security Benefits      ☐ WIC      ☐ TANF      ☐ SNAP (formerly food stamps)
- ☐ Other \_\_\_\_\_      ☐ Other \_\_\_\_\_

B. Please list the source(s) and amount of all any income or support received during the 2021 year

Name	Source	Amount Received
1		\$
2		\$
3		\$

Certification and Signatures:

I certify that all the information on this form is correct and complete.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

C. In addition to the completed form you will need to submit a non-filing letter from the IRS. Instructions are below

**IRS Tax Non-filing Letter** may be obtained through:

- Get Transcript by MAIL – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript by MAIL”
- Get Transcript ONLINE – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript ONLINE”

- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

**Non-Filers**

- Select “Verification of Non-filing Letter”

**Return this form and all W2s/1099 and the IRS to: Financial Aid Office, Johnson College,  
3427 N. Main Avenue, Scranton, PA 18508**