

2022 - 2023 IDENTITY/STATEMENT OF EDUCATIONAL PURPOSE

«Last_name» Last Name	«First_name» First Name	«AltId» Student ID
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EITHER:

- The student must appear **IN PERSON** at Johnson College Financial Aid Office to verify his or her identity by presenting valid government-issued photo identification (ID), such as, but not limited to, a driver's license, or other state-issued ID, or passport. Johnson College will maintain a copy of the student's photo ID that is annotated with the date it was received and the name of the official at Johnson College authorized to collect the student's ID. In addition, the student must sign, in the presence of Johnson College's financial aid official, the **Statement of Educational Purpose** below.

OR:

- If the student is unable to appear in person at the Johnson College Financial Aid Office to verify his or her identity, the student must provide:
 - A copy of the valid government-issued photo identification (ID) that is acknowledged in the notary statement below, such as, but not limited to a driver's license, other state-issued ID, or passport; **AND**
 - The **original** notarized **Statement of Educational Purpose** provided below. **Faxes and scanned copies are NOT acceptable.**

Statement of Educational Purpose

I certify that I _____ am the individual signing this
Print Student's Name

Statement of Educational Purpose and that the federal student financial assistance I may receive will only be used for education purposes and to pay the cost of attending Johnson College for 2023 - 2024

Student Signature _____

Date _____

Notary's Certification of Acknowledgement (only needed when student is unable to appear in person at Johnson College)

State of _____ City/County
of _____

on _____, before me

personally appeared, _____, and provided me on basis of satisfactory evidence

of identification _____

_____ Type of government-issued photo ID provided to be the above-named person who signed the foregoing instrument

Witness my hand and official seal _____ Seal

My Commission expires on (date) _____

For Office Use Only: Attach photocopy of ID after verifying identity.

Document Used _____ Document Expiration Date _____

Date Received _____ Johnson College Official _____

2023 2024 – Independent Student

Incomplete forms will be returned

STUDENT INFORMATION

Student Last Name	Student First Name	JC Student ID
Permanent Address		City/State/Zip
Home Phone	Cell Phone	Email Address
<u>Marital Status</u>		
STUDENT:		
<input type="checkbox"/> I am single	<input type="checkbox"/> I am married/remarried	
<input type="checkbox"/> I am separated	<input type="checkbox"/> I am divorced or widowed	

FAMILY INFORMATION – please check appropriate box and fill in grid below

You MUST include:

- Yourself and your spouse, if married
- Your dependent children, if you will provide more than half of their support between July 1, 2023 and June 30, 2024 even if they do not live with you.
- Other people if they now live with you, you provide more than half of their support and will continue to do so between July 1, 2023 and June 30, 2024.
- Identify the people in your household who will be college students between July 1, 2023 and June 30, 2024.

Full Name	Age	Relationship to student	Name of <u>College or University</u> attending (if at least ½ time during 2023-2024)
1		<i>Self</i>	<i>Johnson College</i>
2			
3			
4			
5			
6			
7			

If you need more space, attach a separate page that includes your name and Social Security Number at the top.

STUDENT Tax Transcript & Income Information - Year 2021

The instructions below apply to the **student and spouse, if the student is currently married.**

~~~~~ See last page for instructions to obtain an IRS Tax Return Transcript ~~~~~

**Instructions:** Check the box below that applies. You **MUST** Provide the documentation requested.

☐ Used the IRS DRT in **FAFSA on The Web (FOTW)** to transfer **2021** IRS income tax return information into the FAFSA.

☐ Unable or chooses not to use the IRS DRT in FOTW, and instead will provide the school with a **2021** IRS Tax Return Transcript(s).

☐ Did not file a federal tax return in **2021**. You must obtain the *IRS Verification of Non-filing Letter* indicating that you did not file and were not required to file. If you worked in 2018 you must provide copies of all W-2s or 1099s.

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## CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. If asked, you will agree to provide information that will verify the accuracy of information provided. The secretary of education has the authority to verify information reported on the FAFSA with the IRS and other agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison or both.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

## 2021 Earned Wages Worksheet

Student (and Spouse, if married)

| Name                                    | Employer's Name | Amount Earned in 2021 | W-2 attached?                                            |
|-----------------------------------------|-----------------|-----------------------|----------------------------------------------------------|
| 1                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 2                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 3                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 4                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| 5                                       |                 | \$                    | <input type="checkbox"/> Yes <input type="checkbox"/> No |
| Total Amount of Income Earned From Work |                 | \$                    |                                                          |

*If you need more space, attach a separate page that includes your name and Social Security Number at the top.*

### CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. If asked, you will agree to provide information that will verify the accuracy of information provided. The secretary of education has the authority to verify information reported on the FAFSA with the IRS and other agencies. If you purposely give false or misleading information, you may be fined up to \$20,000, sent to prison or both.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

### ADDITIONAL INFORMATION AND INSTRUCTIONS

- WRITE YOUR NAME, SOCIAL SECURITY NUMBER and/or STUDENT ID on each page of this form along with any requested documents.
- The law says that, before awarding Federal Student Aid, we may ask you to confirm the information you reported on your FAFSA. To verify that you provided correct information, we will compare your FAFSA with the information on this institutional verification document and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You and/or a parent whose information was reported on the FAFSA must complete and sign this institutional verification document, attach any required documents, and submit the form and other required documents to us. We may ask for additional information. If you have questions about verification, **contact us as soon as possible so that your financial aid will not be delayed.**

#### ~~~~~ Tax Transcript Information ~~~~~

IRS Tax Return Transcript AND Non-filing Letter may be obtained through:

- Get Transcript by MAIL – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript by MAIL”.
- Get Transcript ONLINE – Go to [www.irs.gov](http://www.irs.gov) and click Get My Tax Record, then click “Get Transcript ONLINE”.
- Paper Request Form – IRS Form 4506T-EZ or IRS Form 4506-T

#### Tax Filers

- Request the “IRS Tax Return Transcript” and **NOT** the “IRS Tax Account Transcript.”
- If you (and your spouse) or your parents filed separate IRS income tax returns, all **Tax Return Transcripts** must be provided.

#### Non-Filers

- Select “Verification of Non-filing Letter”

#### Amended Returns

- **2021 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed), or any other IRS tax transcript(s) that includes all of the income and tax information required to be verified; **and**
- A signed copy of the 2021 IRS Form 1040X, “Amended U.S. Individual Income Tax Return,” that was filed with the IRS

Return form, along with any requested documentation, to the Financial Aid Office:

**Mail:** Johnson College, 3427 North Main Ave Scranton, PA 18508 (Attn: Financial Aid)

**In Person:** Woolworth Hall

#### Acronyms

**FAFSA** – Free Application for Federal Student Aid  
[www.fafsa.gov](http://www.fafsa.gov)

**ED** – Department of Education

**JC ID** – Johnson College Student ID Number

**W-2 or 1099** – Wage and/or earning statements

**FOTW** – FAFSA on The Web [www.fafsa.gov](http://www.fafsa.gov)

**IRS** – Internal Revenue Service [www.irs.gov](http://www.irs.gov)

**SSN** – Social Security Number

**FSA** – Federal Student Aid [www.fsa.ed.gov](http://www.fsa.ed.gov)