



2023-2024 Administrative, Educational, and Student Support Units Annual Assessment

Department /Unit:

Mission Statement:

- Are you meeting your mission? *(Explain the metrics you are using to measure your mission and the benchmarks used to determine if you are or are not meeting your mission).*

Overview of Department:

- Any changes, events, or otherwise noteworthy items this year (23-24)?
- Staffing: *[Insert list of people and credentials]*

S.W.O.T Analysis: (Identify 3-5 items in each category.)

- Strengths:
- Weaknesses:
- Opportunities:
- Threats:

Goals and Objectives for 2023-2024:



Goal I: Foster a culture of innovative instructional practices to enhance students' academic performance.



Goal II: Promote an inclusive environment to expand and support a diversified population.



Goal III: Integrate student support systems in a meaningful way to foster success.



Goal IV: Enhance industry and community relationships for the mutual benefit of students and the marketplace.



Goal V: Optimize resources to reflect our continued commitment to responsible growth

1. Goals and Objectives

- a. Institutional Goal:
- b. Department Goal:
- c. Measurement:
- d. Resources Needed:
- e. Results:
- f. Action Plan:

2. Goals and Objectives

- g. Institutional Goal:
- h. Department Goal:
- i. Measurement:
- j. Resources Needed:
- k. Results:
- l. Action Plan:

3. Goals and Objectives

- m. Institutional Goal:
- n. Department Goal:
- o. Measurement:
- p. Resources Needed:
- q. Results:
- r. Action Plan:

Data: *(Attach data driven results, give brief synopsis for each result.)*

- Internal tracking numbers:
- Survey Results:
- Focus Group Results:
- Sign-in sheets:
- Photos or other evidence of event:
- Any other data that is used to measure your goals/objectives:

Data-Driven Decisions:

Assessment: *(Provide a concise summary of the overall assessments results, highlights both factors that contributed to goal achievement and those that posed obstacles. Identify key elements that influence outcomes.)*

- Summarize the progress on your goals. Did the Department/Program achieve its goals—why or why not?

Action Plan:

- What changes are necessary for the Department/Program to be more successful?
(Summarize department goals, objectives, and supporting data. Highlight the impact changes will have on college or students.)
- What resources (human, capital, financial, etc.) are needed to enact these changes?

Strategic Program Plan:

Please provide an overview of your 3 to 5-year plan for the program. *(This can be copied from your Periodic Review.)*

- What are three (3) long-term goals?
- How do you plan to reach the goals?

Next Years' Goals (2024-2025): *(Use the results of your SWOT analysis and your data to determine next year's goals. Identify 3 to 5 goals/objectives. Leave the "Results" and "Action Plan" Section empty until the end of the year when you assess the program.)*

Goals and Objectives

- a. Institutional Goal:
- b. Department Goal:
- c. Measurement:
- d. Resources Needed:
- e. Results:
- f. Action Plan:

Goals and Objectives

- g. Institutional Goal:
- h. Department Goal:
- i. Measurement:
- j. Resources Needed:
- k. Results:
- l. Action Plan:

Goals and Objectives

- m. Institutional Goal:
- n. Department Goal:
- o. Measurement:
- p. Resources Needed:
- q. Results:
- r. Action Plan:

Goals and Objectives

- s. Institutional Goal:
- t. Department Goal:
- u. Measurement:
- v. Resources Needed:
- w. Results:
- x. Action Plan:

Goals and Objectives

- y. Institutional Goal:
- z. Department Goal:
- aa. Measurement:
- bb. Resources Needed:
- cc. Results:
- dd. Action Plan:

